

American Rescue Plan Act (ARPA) Grant Agreement

September 27, 2021

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The word 'WELCOME' is written in large, white, bold, sans-serif capital letters. It is centered within a white rounded rectangle. The background of the rectangle is filled with a pattern of overlapping circles in various shades of blue and green.

Communicating:

Type questions/comments in the meeting chat.

Recording:

Webinar is being recorded. Link to recording will be posted on the Ohio EI website, (ohioearlyintervention.org) in the service grant agreement section under provider tab.

Tech tips:

- Close other apps (e.g., email, Word, etc.).
- Use headset if having audio problems
- Make sure you're using your Computer Audio.
- Dial in option phone # on Control Panel.

What are ARPA Funds?



Draft EI ARPA Allocation Table

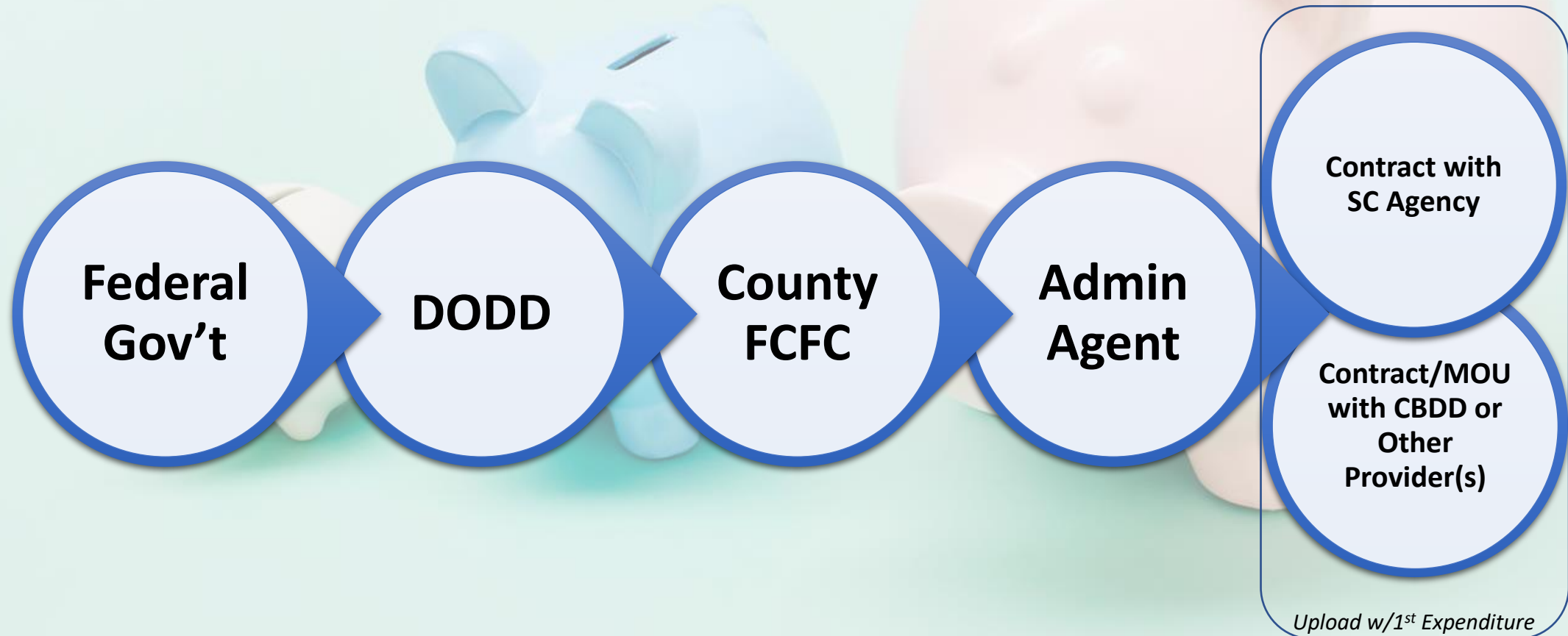
Allocation Table

County	ARPA Funding
Adams	\$17,159
Allen	\$93,628
Ashland	\$22,697
Ashtabula	\$37,899
Athens	\$26,394
Auglaize	\$48,619
Belmont	\$47,249
Brown	\$25,866
Butler	\$269,482
Carroll	\$11,121
Champaign	\$22,364
Clark	\$76,235
Clermont	\$138,295
Clinton	\$38,341
Columbiana	\$47,810
Coshocton	\$24,697
Crawford	\$31,797
Cuyahoga	\$796,237
Darke	\$39,285
Defiance	\$20,980
Delaware	\$142,321
Erie	\$56,654
Fairfield	\$111,384
Fayette	\$18,051
Franklin	\$754,796
Fulton	\$36,319
Gallia	\$16,956
Geauga	\$49,466

County	ARPA Funding
Hocking	\$16,449
Holmes	\$25,204
Huron	\$47,478
Jackson	\$8,244
Jefferson	\$45,246
Knox	\$25,924
Lake	\$121,423
Lawrence	\$37,974
Licking	\$86,803
Logan	\$22,763
Lorain	\$187,849
Lucas	\$325,564
Madison	\$17,460
Mahoning	\$128,367
Marion	\$30,837
Medina	\$104,567
Meigs	\$9,175
Mercer	\$43,253
Miami	\$86,891
Monroe	\$6,864
Montgomery	\$313,551
Morgan	\$8,519
Morrow	\$17,222
Muskingum	\$48,534
Noble	\$8,762
Ottawa	\$22,147
Paulding	\$14,958
Perry	\$19,989

County	ARPA Funding
Scioto	\$46,212
Seneca	\$33,313
Shelby	\$38,218
Stark	\$187,609
Summit	\$306,609
Trumbull	\$77,501
Tuscarawas	\$42,539
Union	\$41,801
<u>VanWert</u>	\$26,395
Vinton	\$3,139
Warren	\$149,857
Washington	\$46,478
Wayne	\$67,799
Williams	\$22,079
Wood	\$75,788
Wyandot	\$6,503

Flow of ARPA Funds



ARPA Unallowable Costs

- Any costs that are unallowable for the EISC grant.
 - Food
 - Out-of-state travel
 - Purchase of vehicles
- Any costs that negatively impact maintenance of effort.
- Costs already paid for by other funding sources (supplanting).
- Any project that is not sustainable long-term.
- Costs related to Help Me Grow Home Visiting or other non-EI programs.
 - Parents as Teachers
 - Triple P
 - Conscious Discipline

Priorities

Oversight

Evidence-
Based
Practices

Technology

# of Counties who intend to sign grant agreement for one or more priorities:	Oversight	EBEI Practices	Technology
87	47	82	85

1 - County does not intend to apply for ARPA funds

10 - Counties plan to combine their ARPA funds with partnering counties

Total Funding: Over \$6.6 million dollars

Oversight



What initiatives and activities should EI programs consider? - Oversight

- Local EI Programs should consider using local oversight when they want to address potential gaps in EI services, program deficits, and/or noncompliance.
- Local Oversight can be used when an EI program is concerned about reaching a particular demographic.

Approved Activities - Oversight

The background features four stylized human figures in various colors: orange, green, red, and blue. They are arranged in a way that suggests a group or community, with some figures appearing to be in motion or interacting. The figures are semi-transparent and serve as a decorative backdrop for the text.

- Paying staff time to attend training on an implementation science framework.
- EISC Supervisor salary increased as a result of implementation science.
- A local program proposes to hire a consulting firm to research ways to recruit and retain a particular demographic group within EI in their county.

Program Narrative – Oversight

- Identify and describe the issues(s) that your county plans to address.
- Identify the goals/outcomes that your county hopes to achieve.
- Identify which implementation science framework you plan to use (e.g., IDEAS Framework).
- Identify how your county plans to evaluate the effectiveness of your local oversight activities.
- Describe how your county plans to ensure sustainability of your plan.



Evidence- Based Practices



DEC Recommended Practices: <https://ectacenter.org/decrp/decrp.asp>

What initiatives and activities should EI programs consider ?



Online or In-
Person Trainings



Staff Time to
Attend Trainings



Purchasing
Resources
(Books)
(Subscriptions)

EVIDENCE-BASED PRACTICES

Program Narrative – Evidence-Based EI

- Identify the goals/outcomes that your county hopes to achieve by enhancing evidence based EI practices.
- Identify what strategies your county plans use to achieve goals/outcomes.
- Describe your how your county plans to ensure sustainability of your evidence-based practices.
- Describe your plan to evaluate your county's fidelity to EBEI practices.

Technology



What initiatives and activities should EI programs consider? - Technology

System for Sharing Files with Entire EI Team

Streamlining IFSP/Electronic Signature Process

Online Evaluation Kits

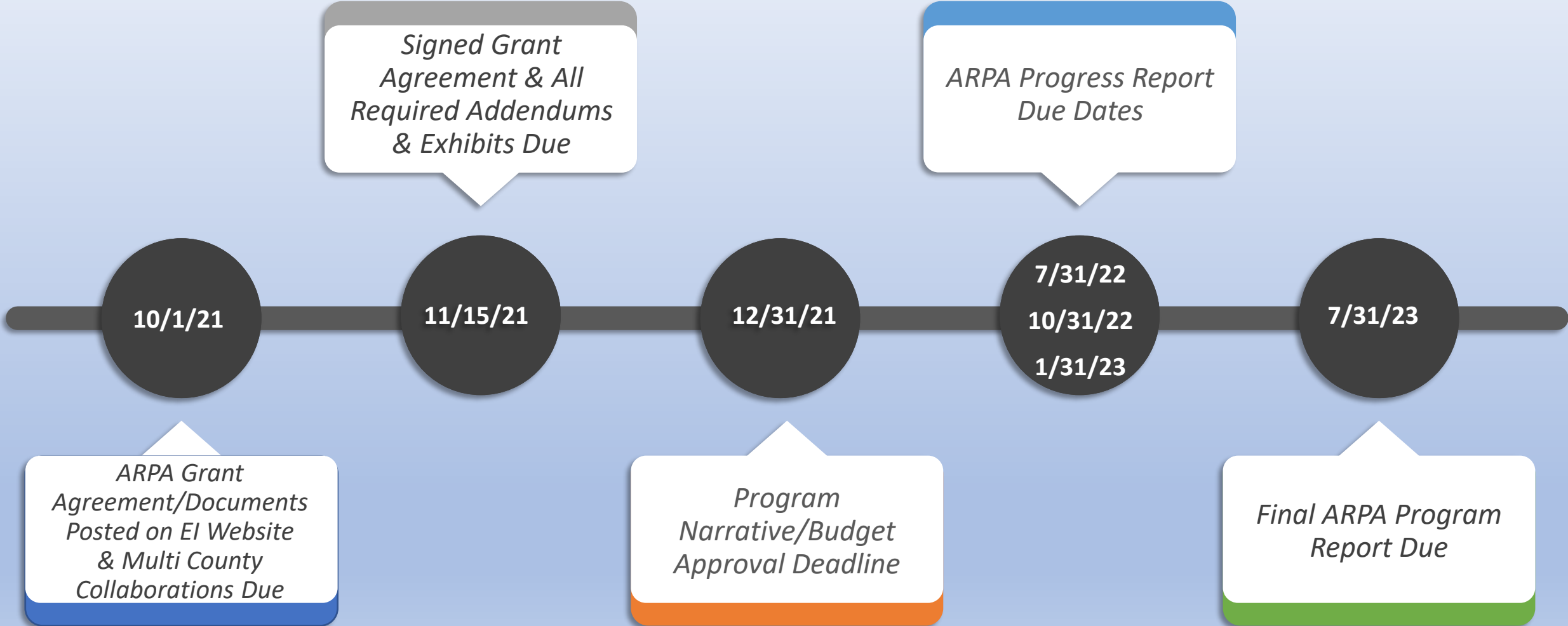
Upgrading Computer Equipment-Virtual Capabilities

Loaner Technology for Families

Program Narrative - Technology

- Identify the goals/outcomes your county hopes to achieve by promoting the use of technology.
- Identify what strategies your county plans use to achieve goals/outcomes.
- Describe your county plans to ensure sustainability of your plan.

ARPA Grant Timeline



ARPA Process

Grant Agreement

- Reviewed and signed by Administrative Agent
- **Emailed to** grants.invoices@dodd.ohio.gov

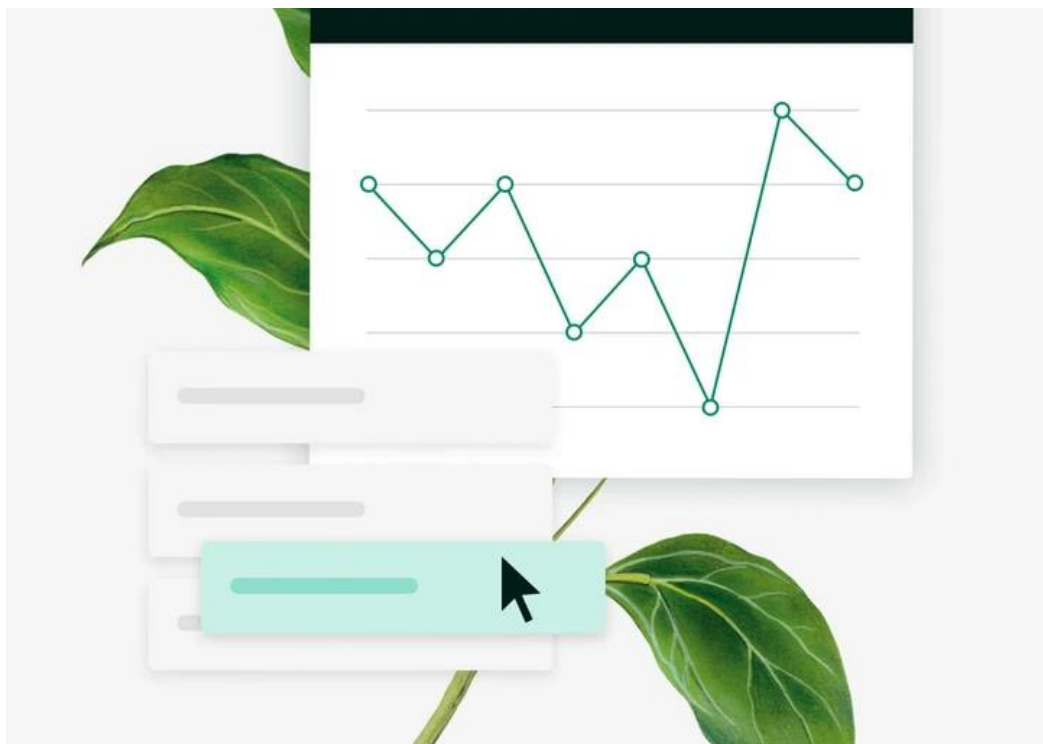
Exhibit C: Program Narrative/Budget Justification Instructions

- Complete each section of the template
- Upload into GMS

Addendum B: EI ARPA Contact Spreadsheet

- Complete each section of the contact spreadsheet
- **Upload into GMS**
- Updates are emailed to Program Consultant

Progress Reporting Requirements



Ohio

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Ohio

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Fiscal & Administrative Processes

Overview

Grant Agreement

- Routing Process
- Multi-County Agreements

Grant Management System (GMS)

- Introduction
- Requesting Access

Fiscal Topics

- Fiscal Years
- Indirect Costs
- Equipment



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Grant Agreement - Routing Process

The process for returning grant agreements is largely the same as this past summer for EI Service Coordination.

Two options:

- Sign grant agreement, Addenda C & E electronically via OneSpan;
- OR – print/sign and return via email to grants.invoices@dodd.ohio.gov
- If not using OneSpan - please send documents to this new email address

NOTE: We are collecting Addendum B (FFATA Information) via spreadsheet again, but this information will also be entered into GMS.

The logo for the state of Ohio, featuring a red outline of the state and the word "Ohio" in a bold, dark red serif font.

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Grant Agreement - Multi-County Agreements

Multi-County Agreement = one fiscal agent serving as the administrative agency for several counties

- One combined allocation + budget
- One grant agreement
- Submit copies of fully executed multi-county agreement or passed resolution

DODD will assume multi-county agreements will be the same as those identified for EI Service Coordination for FY22

- If you are planning for a different collaboration for EI ARPA – please notify DODD by **Friday, October 1st**
- Email to Program Consultant and grants.invoices@dodd.ohio.gov

The logo for the state of Ohio, featuring the word "Ohio" in a red, serif font with a white outline.

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**Grant
Management
System**



GMS - Introduction

DODD's new grant management solution for all grants

GMS designed with the same principles as EIGS

- Similar functionality
- Familiar look/feel

For EI ARPA – any information/documents that you would have uploaded to EIGS will be uploaded to GMS

- Budget information by category
- Addendum B – Contact Sheet
- Exhibit C – Narrative/Budget Justification

EI Service Coordination will transition from EIGS to GMS in FY23 (July 2022)

- Current year EISC grants are still being administered in EIGS



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Ohio Department of Developmental Disabilities - Grants Management System (GMS)



Grants

Budgets

Expenses

Grant, Budget, Expense

Pete GMS



Budget
ADAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES-Budget-2021

Upload Files on Indirect Cost Submit Create Expenses

Grant Project Name	Grantee Name	Budget Amount	Status
Sole Source w Conditions	ADAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES	\$5,000	Approved

DETAILS

ACTIVITY

Award Conditions
w/ conditions. provide detail on drivers.

Primary Contact
Pete GMS

Budget Information

Budget ID	Budget Amount
BGT-00000043	\$5,000
Budget Name	YTD Amount Spent
ADAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES-Budget-2021	\$0.00
Budget Type	Amount Remaining
Traditional	\$5,000.00
Grant Category	Is Fixed Categories
Personnel	<input checked="" type="checkbox"/>
	% Remaining
	100.00%

Personnel

Personnel	YTD Personnel
\$5,000	\$0.00

Budget Changes (0)

Expenses (1)

Expense Na...	Expense Stat...	Current Peri...	Year To Date ...
Sole Source w Conditions-ADAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES-Expenses-20210708	In Progress	\$0.00	\$0.00

View All

Files (2)

Add Files

test excel	Approve but...
XLS Jul 6, 2021	Jul 6, 2021



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GMS – Requesting Access

Existing EIGS users already have a DODD portal account

User guide will show you how to add a GMS role to your profile

- Preparer role = enter data, but can't submit budget & expenses (*optional*)
- Submitter role = enter data AND can submit budget & expenses (*required*)

First person to request will become the **admin** user for their organization.

- Admin users will be able to manage/assign roles at the organization level.
- Admin users can see all grants with DODD.
- More details & user guides forthcoming.

Budget Justification



- By expense category (e.g., personnel, contracts, other direct costs), identify the amount budgeted and provide a brief narrative that breaks down the estimated costs.
- The categories identified in this document align with the budget categories in EIGS.
- Include the budgeted amount and how those funds will be used to support high quality EI service coordination, evaluations, assessments, local outreach, and supervision and oversight of these activities, to families in accordance with all applicable federal and state regulations.

Fiscal Topics



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Two fiscal years

- SFY22 = July 1, 2021 – June 30, 2022
- SFY23 = July 1, 2022 – June 30, 2023

For EI ARPA – total allocation will be split between two budgets in GMS based on the estimates submitted to DODD

- Unspent funding for SFY22 budget may be transferred forward to SFY23 upon request

Expenses will be submitted as needed

- Unlike EIGS – no set schedule for expense
- GMS only allows one expense to be submitted every 25 days

Fiscal Topics

Indirect Costs

- The same rules for indirect for EI Service Coordination apply to EI ARPA
- Must use Restricted Indirect Cost Rate (RICR), which is either:
 - RICR is identified on the federal letter for subrecipients with USDOE as their cognizant agency
 - RICR is 8% for subrecipients with a different agency as their cognizant agency

Equipment

- Equipment = an asset or tangible personal property, including information technology systems, having a useful life of more than one year and a per-unit acquisition cost >\$1000.
- Must upload a copy of DODD Fixed Asset Schedule (Exhibit D) in GMS when submitting an **expense** record (not needed for budgets)

See **Section 1.5** of the grant agreement for more detail.



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Fiscal Questions?

Send to:

grants.invoices@dodd.ohio.gov

Please reach
out to your
program
consultant
with any
additional
questions.



Thank you for your participation!

