To: All Early Intervention contract managers and FCFC coordinators

From: Nathan DeDino

Date: May 26, 2017

Subject: Early Intervention Program Updates, #1715

MESSAGE FROM THE PART C COORDINATOR

Best wishes for a happy and safe summer beginning this Memorial Day weekend. The bi-weekly program updates will be on vacation June 9. Our next scheduled bi-weekly communication will be June 23. If there are urgent updates, we will be sure to have an off-week communication.

I always invite your feedback. Do not hesitate to contact me at nathan.dedino@dodd.ohio.gov. I look forward to hearing from you.

PROGRAM UPDATES

SFY17 Service Coordination Grant Program Report

In light of the many transitions counties are experiencing as SFY17 winds down, DODD will not be requiring a final program report for the SFY17 service coordination grant. Please follow up with your EI program consultant if you have any questions.

SFY17 Transition Baseline

Activities related to the SFY17 Transition Steps and Services and Transition Planning Conference (TPC) baseline analyses are underway. For counties included in the Transition analyses, the data cleaning period ended on May 8. All relevant deletions were processed by May 15, and data re-entry following deletions should have been completed by May 19. Data were extracted from Early Track May 22 and data inquiries will be sent out in early June.

Documentation of Eligibility Based on Hearing Loss Diagnosis

Rule 3701-8-07 requires that EI service coordination contractors ensure that infants and toddlers referred to the early intervention system have their eligibility determined within 45 calendar days of program referral. For children who have a diagnosed physical or mental condition with a high probability of resulting in a developmental delay, the service coordinator needs to request and obtain documentation of the qualifying diagnosed condition within the 45-Day period or offer an evaluation. Deafness, including hearing impairments, is one such condition that meets eligibility requirements (Appendix 07-A).

Individual Diagnostic Reports that confirm permanent hearing loss are reported to ODH from diagnosing audiologists for many children through the ODH HI*TRACK data system. Effective May 26, 2017, these Diagnostic Reports can be requested from ODH and used to meet eligibility

requirements for hearing loss. Under "Hearing Disposition," the results should indicate a confirmed hearing loss. The type of loss may be specified or may be undetermined, as long as a loss is confirmed. As with any diagnosis, the Service Coordinator must document the date that the documentation is received, both in case notes and in Early Track.

To request a copy of the Individual Diagnostic Report for a child with a hearing loss, service coordinators should e-mail Allyson Vanhorn (allyson.vanhorn@odh.ohio.gov) at ODH. If you have any questions about how these reports can document eligibility for Early Intervention, please contact your EI program consultant.

Reminder: Two-Step Process for Service Coordination Credential Renewals

Renewing your Service Coordinator credential via the Ohio Professional Registry (OPR) is a two-part process. It is very important to complete the second step, or your request will not be sent to the approval queue.

Step One: Upload certificates for the required trainings for your level of credential.
Step Two: Submit a renewal application by following these steps:

1) Click "Applications" on the left side of the page
2) Click "Home Visiting/Service Coordination"
3) Check the box next to the credential you want to renew (do not select the training list; it is for initial credentials)
4) Submit the application.

For questions, or to follow up on an application, please contact Diana Green (DGreen@occrra.org) at the OPR.

IN THE SPOTLIGHT: COACHING

What is coaching?

Coaching is an evidence-based interaction style used with adult learners such as parents, caregivers, and other team members. Coaching is used to build capacity and to assist parents, caregivers, and other team members with recognizing and reflecting on what they do to support a child's learning and development. The key components of coaching include—

- Joint-planning,
- Observation,
- Action/practice,
- Reflection, and
- Feedback

For parents, caregivers, and team members, coaching supports the development of competence and confidence to implement planned strategies and interventions in order to increase the child's

learning opportunities, and participation in activities and routines that the family needs or wants to participate in. (Shelden and Rush; FIPP 2006 Coaching in Early Childhood).

Should I share with parents/caregivers that I will be using "coaching" during our interactions?

Remember that coaching is an *interaction style*. It is not the *service* that you are providing to parents and caregivers. Coaching is similar to the physician's "bed-side manner" and in early intervention this is how the primary service provider, secondary service provider, service coordinator, and other team members interact, communicate, and work alongside with the important adults in the child's world. (Hanft and Pilkington, 2000). As such, it is not necessary to "call-out" your interaction style. Instead, what is helpful is to explain how you will provide help-giving and capacity-building supports.

It might be useful to share with parents and caregivers that during each visit you will provide the EI service listed on their IFSP. You will do this by checking in with them about what happened in-between the visit, observe the child in the planned activity setting in the home or community, "fine-tune" or brainstorm new strategies, model and/or try them out, and provide the parent and caregiver the opportunity to reflect on the visit activities and provide them with feedback. Finally, develop a joint plan for what the parent/caregiver will do in-between visits and when the next visit will occur. Be sure to include the specific activity that you and the parent/caregiver will focus on between visits.

A flyer accompanies this bi-weekly communication that you may share with families that explains what a visit should look like when using coaching as the primary interaction style.

Additional Resources

Early Childhood Coaching Handbook; Shelden and Rush

A Framework for Reflective Questioning When Using a Coaching Interaction Style:
http://fipp.org/static/media/uploads/casetools/casetool_vol4_no1.pdf

Coaching Assessment Tool:
http://fipp.org/static/media/uploads/casecollections/casetools_vol2_no2.pdf

RESOURCES AND TRAINING OPPORTUNITIES

SFY18 Service Coordination Grant Agreement and Early Intervention Grant System Trainings

Pre-recorded training videos about the SFY18 Service Coordination grant agreements and the Early Intervention Grant System (EIGS) are now available on DODD's YouTube channel. These trainings cover the grant agreement and associated documents and how to enter relevant information into EIGS.

Grant Agreement Training: https://youtu.be/CcgbUJ2qh9A

EIGS Budget Training: https://youtu.be/RtbHBIUYXN4

As a reminder, instructions for requesting roles in EIGS are included in the grant agreement in Section 1.6 and Exhibit A.

If you have any questions, please send an email to EIGS@dodd.ohio.gov. The subject line should identify the topic: "Grant Agreement Questions," "EIGS Questions," etc.

System of Payments Trainings

In anticipation of the new System of Payments (SOP) rule going into effect in July 2017, DODD is offering *Early Intervention System of Payments* training in June. The training will be facilitated by EI Resource Coordinator, Traci Keesee. Participants will learn about—

- Changes to the rule,
- New forms and procedures that simplify the System of Payments process, and
- Steps Service Coordinators will take to assist families in the process.

Participants will gain a deeper understanding of funding in Early Intervention and of how to explain the process to families and providers. All service coordinators and their supervisors are strongly encouraged to attend a training.

Below is a list of available sessions. Each date (except the last one) has a session from 9:00am to noon and a session from 1:00pm to 4:00pm. *Participants need attend only one session to complete the three-hour training; the morning and afternoon sessions are identical.*

For more details and to register, click the link for your preferred date/time.

Please contact Lori Myers at lori.e.myers@dodd.ohio.gov if you have any questions.

Thursday, June 1: Franklin County

AM:http://www.planetreg.com/E511094227422
PM: http://www.planetreg.com/E5111153227500

Tuesday, June 6: Pike County AM:

AM: http://www.planetreg.com/E5111182127925
PM: http://www.planetreg.com/E5111185427705

Monday, June 19: Warren County

AM: http://www.planetreg.com/E51113128272
PM: http://www.planetreg.com/E5110205927947

Monday, June 26: Summit County

AM: http://www.planetreg.com/E5110274427836
PM: http://www.planetreg.com/E5111483527273

Tuesday, June 27: Guernsey County AM:

AM: http://www.planetreg.com/E511154827427
PM: http://www.planetreg.com/E51120552760

Wednesday, June 28: Allen County

AM: http://www.planetreg.com/E511049172712
PM: http://www.planetreg.com/E511214172783

Thursday, June 29 Wood County

AM: http://www.planetreg.com/E5110582527327
PM: http://www.planetreg.com/E511242627822

Friday, June 30: Franklin County

AM: http://www.planetreg.com/E511121727452
PM: n/a

Practitioner Workshop: Family Partnerships

The Schoenbaum Family Center and Crane Center for Early Childhood Research and Policy are sponsoring a workshop where participants will learn how to develop early childhood partnerships with diverse families through communication, supportive interactions and family engagement. The workshop will be held June 16 in Columbus. You can learn more and register here:

https://ehe.osu.edu/events/practitioner-workshop-family-partnerships

State-Sponsored Training Opportunities

Ongoing trainings available through OhioTRAIN:
- Coaching in Early Intervention self-paced webinar (1063890)
- Early Intervention Mission and Key Principles self-paced webinar (1061264)
- Family-Centered Practices self-paced webinar (1064739)
- IFSP Form self-paced webinar (1028661)
- The IFSP: It's All about the Process self-paced webinar (1066899)
- Introduction to Early Intervention self-paced webinar (1061260)
- Natural Learning Environments self-paced webinar (1063888)
- Principles of Service Coordination in-person training (1047684)
- Using a Primary Service Provider Approach to Teaming self-paced webinar (1064737)

Other Trainings:
- Child Outcomes Summary: Your state team encourages county teams to use the eight online COS modules developed by the DaSy Center. Each participant must register for the online modules. You will then receive an email with a direct link to access the online modules. You can access the modules here: http://dasycenter.org/child-outcomes-summary-cos-process-module-collecting-using-data-to-improve-programs/ If your team needs additional support after completing the COS modules, please contact your program consultant. NB: Credentialing hours are not available for these trainings since there is no way currently to verify attendance.
- Overview of Evidence Based EI: This training is accessed through your program consultant, and is designed to support teams with learning about the key components of EB EI practices including a review of the Mission and Key Principles, Coaching, Teaming, and Natural Learning Environment practices.
- Documentation: This training is available through your program consultant and supports teams with learning what type of activities need to be documented.