

To: All Early Intervention contract managers and FCFC coordinators
From: Nathan DeDino
Date: September 1, 2017
Subject: Early Intervention Program Updates, #1722

MESSAGE FROM THE PART C COORDINATOR

As we mark the unofficial end of summer this weekend, it is striking how much has happened since our bi-weekly communication on the Friday before Memorial Day weekend. We are deeply appreciative to our local partners who have shown extraordinary patience as we have made multiple significant transitions in a short period of time. We still clearly have much work to do. Please know that we are here to support you and welcome your suggestions. We remain, as we always have, grateful to you for your incredible dedication to helping improve outcomes for families.

Remember: All of these Program Updates are archived on the EI website. Additionally, if you are not receiving them directly from DODD and would like to, you can sign up on the EI website here:

<http://ohioearlyintervention.org/program-updates>

I always invite your feedback. Do not hesitate to contact me at nathan.dedino@dodd.ohio.gov. I look forward to hearing from you.

PROGRAM UPDATES

Referral Dates

We would like to clarify the backdating of EI referral dates that was discussed in Program Updates #1721. If you send an EI 8045 or HEA 8021 to the Cleveland Sight Center (CSC) for processing that will result in an EI program referral, you should consider that the 45 day timeline will begin as of the day you fax the form to CSC and you should begin the EI intake process immediately with the family. We will backdate any referrals as necessary to match the date that you sent it to CSC. We understand that there may be situations where it is unclear exactly how to proceed. Do not hesitate to contact your EI program consultant or the Early Intervention Data System (EIDS) support staff at EIDS@dodd.ohio.gov.

As a reminder, if you sent a referral to CSC and have a specific question about the referral, you can contact CSC about it at provider@ohiocentralintake.org.

PCSA Form Information and Medical Records

CSC will not be sending copies of the PCSA forms to local programs. However, all information from the PCSA will be noted in Early Track, including any notes that were part of the PCSA form. You can access this information by clicking on the PCSA Contact in the Early Intervention Data

System (EIDS) and navigating to the “Referral Notes” section at the bottom of the Contact. If no additional information was included on the PCSA form, CSC will state that in the “Referral Notes” section.

CSC will not be sending medical records to local programs. DODD is still exploring legal issues and other possible solutions around medical records.

Data System Transition

EIDS is officially up and running! All EI data were extracted from Early Track on August 31 and copied into EIDS. *All EI records in Early Track have been converted to a “Read Only” status, and all EI data entry should be completed in EIDS at this time.* You access EIDS through the DODD portal. You should also send any questions or concerns about EIDS or your EI data to EIDS@dodd.ohio.gov going forward.

At regular intervals throughout each day, new EI referral information will automatically be sent by ODH from Early Track to EIDS. This transfer of referral information from ODH to DODD will take place approximately every two hours between 7AM-7PM. We anticipate the first transfer to occur mid-day September 1.

Any Early Track user who had EI roles should have received an e-mail a couple weeks ago with instructions for how to create an account in the DODD portal to access EIDS. Those who already had a DODD portal account should simply have had EIDS added to their application dropdown. Instructions for how new users can access EIDS will be posted on the EI website in the next week or two.

If users experience any issues with creating or accessing these accounts, or have ended up with multiple DODD portal accounts, the ITS Help Desk at DODD is available to provide assistance via e-mail (ITSCallCenter@dodd.ohio.gov) or phone (800-617-6733 Option 4).

SFY 2017 TRS Baseline

The SFY17 TRS baseline analysis process is underway. Counties had until August 15 to review data and submit any necessary deletion requests or other inquiries. Deletion requests were processed by August 21, applicable data re-entry was due August 25, and data for the analysis was extracted August 28. Missing data inquiries and child record verification requests will be sent to applicable counties on September 11. In the event of unexpected glitches with the transition from Early Track to EIDS, EI Monitoring staff will be as flexible as possible with the affected counties.

2017 Family Questionnaire

The 2017 Family Questionnaire was mailed out last week to all families who had an active IFSP on July 1. A list of families in the county who received the survey was sent to each FCFC Coordinator and EI Contract Manager. Surveys will be due back to DODD by October 27. We ask that you encourage families to respond up to this date, as their feedback is very helpful as their feedback is very helpful in ensuring a high quality EI system in Ohio. Families can choose to complete the paper survey and return via mail or respond through Survey Monkey. If you have

any questions about the Family Questionnaire, please reach out to EI Researcher, Cydney Hoffman, at Cydney.Hoffman@dodd.ohio.gov.

RESOURCES AND TRAINING OPPORTUNITIES

Principles of Service Coordination training—September 18

Our next Principles of Service Coordination training is scheduled for Sept 18, 2017 at the Butler County Educational Service Center. This training is required for new Service Coordinators and is an excellent refresher for experienced Service Coordinators and Service Coordinator Supervisors. Participants will explore the Service Coordinator’s role and responsibilities including:

- Facilitating activities in the 45-day timeline,
- Ensuring timely receipt of services,
- Monitoring ongoing IFSP implementation, and
- Participating in the transition process.

Please register by noon on Thursday, September 14. You can register on OhioTRAIN (Course #1047684).

We do not yet have the minimum number of participants and will have to cancel the session if we do not meet the minimum by September 14.

Autumn Bayley Trainings

Two sessions have been added to the fall calendar for training on the Bayley III evaluation tool.

October 25, 9:00-4:30 – Franklin County

November 29, 9:00-4:30 – Montgomery County

Participants will engage in the following activities:

- Learn how to administer the Bayley III Scales of Infant and Toddler Development,
- Discuss the purpose of this evaluation tool in Early Intervention, and
- Learn how to interpret the results of the Bayley III.

You can register on OhioTRAIN (Course #1009447).

Motivational Interviewing Training

Beginning this summer, Robert Gallen, PhD will provide training on Motivational Interviewing in Early Intervention. Entitled, “*Tough Conversations: Making the Most of Difficult Situations*,” Dr. Gallen’s training is designed to build the confidence and competence of service providers and service coordinators in supporting families. The training will address difficult situations families may face, such as mental illness, addiction, homelessness, and coping with a child’s diagnosis. Dr. Gallen will offer strategies for communicating with families in these challenging

situations. The training will be offered as an *in-person training* on September 7, 2017 and September 8, 2017 in Columbus (it is only necessary to attend one session).

Dr. Gallen is a Licensed Psychologist and Associate Professor of Psychology. He has served as an EI provider since 1998 and teaches graduate level courses in Assessment and Family Therapy. He is a Regional Trainer for the Battelle Developmental Inventory-2 and has completed research projects on the early identification of child psychopathology. He teaches Reflective Supervision and Childhood Trauma for Ohio's Early Intervention and Home Visiting staff.

Registration for the face-to-face trainings (September 7 or September 8) is on OhioTRAIN (Course ID # 1071449.) Please note that there are morning and afternoon sessions available on both days.

For questions, please contact Lori Myers at lori.e.myers@dodd.ohio.gov

State-Sponsored Training Opportunities

Ongoing trainings available through OhioTRAIN:

- Coaching in Early Intervention self-paced webinar (1063890)
- Early Intervention Mission and Key Principles self-paced webinar (1061264)
- Family-Centered Practices self-paced webinar (1064739)
- IFSP Form self-paced webinar (1028661)
- The IFSP: It's All about the Process self-paced webinar (1066899)
- Introduction to Early Intervention self-paced webinar (1061260)
- Natural Learning Environments self-paced webinar (1063888)
- Principles of Service Coordination in-person training (1047684)
- Using a Primary Service Provider Approach to Teaming self-paced webinar (1064737)

Other Trainings:

- Child Outcomes Summary: Your state team encourages county teams to use the eight online COS modules developed by the DaSy Center. Each participant must register for the online modules. You will then receive an email with a direct link to access the online modules. You can access the modules here: <http://dasycenter.org/child-outcomes-summary-cos-process-module-collecting-using-data-to-improve-programs/> If your team needs additional support after completing the COS modules, please contact your program consultant. NB: Credentialing hours are not available for these trainings since there is no way currently to verify attendance.
- Overview of Evidence Based EI: This training is accessed through your program consultant, and is designed to support teams with learning about the key components of EB EI practices including a review of the Mission and Key Principles, Coaching, Teaming, and Natural Learning Environment practices.
- Documentation: This training is available through your program consultant and supports teams with learning what type of activities need to be documented