To: All Early Intervention contract managers and FCFC coordinators

From: Nathan DeDino

Date: June 21, 2019

Subject: Early Intervention Program Updates, #1914

MESSAGE FROM THE PART C COORDINATOR

The US Department of Education's Office of Special Education Programs (OSEP) issued its annual determinations of states' implementation of Part C early intervention of the Individuals with Disabilities Education Act (IDEA). For the third year in a row, Ohio received OSEP's highest designation, "meets requirements." This annual determination reflects that hard work that all of you do to improve outcomes for families, follow required timelines, and ensure careful documentation. Thank you! In the coming weeks, OSEP will post online detailed information about states' determinations. We will share the link in an upcoming biweekly communication.

I always invite your feedback. Do not hesitate to contact me at nathan.dedino@dodd.ohio.gov. I look forward to hearing from you.

PROGRAM UPDATES

SFY19 TRS Analysis (Group 1)

Activities related to the SFY19 TRS analysis are underway. Data were extracted May 22. County inquiries, including verification and missing data requests, were sent June 4 and due back June 19. DODD is currently verifying and analyzing data. Results memos are scheduled to be sent at the end of July.

EIDS Updates

As described in EI Program Updates #1827 and #1911, DODD is making changes to EIDS in order to ensure the system is aligned with new rules. The first round of changes was released to EIDS February 7. The next set of changes, which will include all of the changes needed to align with new rules, will be released the evening of June 27. We have posted a document outlining all of the changes in detail, including screenshots, as well as an updated version of the EI Data Entry Guide that reflects the data system changes on the EI website:

https://ohioearlyintervention.org/data-system

In addition to changes related to new rules, four new reports will be added to EIDS with the June 27 release. These reports contain data that were previously unavailable or provide more comprehensive information than was previously available:
- *Child Outcome Extract*: This report provides COS data for all children with an IFSP or exit in the user-specified timeframe.

- *Child Outcome Monitoring*: This report provides entry and exit COS data for all children who exited in the user-specified timeframe
- *Exit Extract*: This report includes all information collected at exit for all children who were exited from EI during the user-specified timeframe and will eventually replace the existing *Exit Report.*
- *Service Coordinator Caseload Summary*: This report includes a variety of data for all children on a Service Coordinator caseload at the time the report is run and will eventually replace the *Service Coordinator Caseload* and *Service Coordinator Caseload Monitoring Report*.

All of these reports were set up in an extract (Excel) format. While somewhat more manipulation is needed to obtain the desired information from these types of reports, this format allows for much greater flexibility and the inclusion of additional applicable data regarding the report topic. DODD created documents outlining how to obtain commonly used data, additional tips and suggestions for how to utilize each of these reports, and instructions for using Excel to analyze the data in the **Referrals Extract**, **EI Services, Transition Extract,** and **SOP Extract** Reports. These documents are posted in EIDS on the "ET Info" tab and the EI website under the data system section.

If you have any questions about the changes to EIDS or about how to utilize the new reports or obtain needed data, please email eids@dodd.ohio.gov at any time.

RESOURCES AND TRAINING OPPORTUNITIES

Principles of Service Coordination Course launches July 2019 on MyLearning

The Principles of Service Coordination (POSC) Module I "Building Rapport" orientation meeting is scheduled for July 10.

This in-person session will provide new Early Intervention Service Coordinators with the knowledge and understanding of the Early Intervention mission and key principles.

We are scheduled to meet on **July 10 in Conference Room 501 at the Columbus Developmental Center, 1601 W Broad St, Columbus, OH 43222. The meeting begins at 9:30am and ends at 2:00pm.**

Materials to Bring:

- Laptop (WiFi will be available)
- Notebook or notepad
- Writing utensils
- "Building you Service Coordinator Toolbox" handout (located in the Resources)

During this session, we will be developing your Service Coordinator Tool Box, walking you through the module and discussing the Mission and Key Principles.

There will be a break for lunch. You are welcome to pack a lunch or go to the nearby fast food restaurants.

If you have questions prior or need support please contact Steve Guyton (614)466-5567.

You will register for the Principles of Service Coordination course, including the in-person meeting on DODD's LMS, MyLearning.

MyLearning Instructions

Anyone with an OH|ID or DODD portal account can access DODD MyLearning. This means anyone with access to EIDS, EIGS, or any other DODD application has access. If you do not have an account, it is easy to create one.

Detailed step-by-step instructions are below.

1. Navigate to dodd.ohio.gov

2. Click **Login**, located near the top of the page

3. Enter your OH|ID username and password

4. If you do not have an OH|ID, click **Create New Account** and follow the instructions

5. After logging in successfully, click **MyLearning**, located near the top of the page

6. Click the Early Intervention tile on the MyLearning Home Page.

7. The list is in alphabetical order, click **NAME OF TRAINING**

8. Click **View Course**

9. Click **Enroll me**

10. To get started, click the link to **NAME OF ACTIVITY**

For help with technical issues, including help with usernames and passwords, contact the ITS Help Desk at 1-800-617-6733 or ITSCallCenter@dodd.ohio.gov.

Battelle Training: August 5 Registration Open

The next Battelle training is scheduled for August 5 from 9:00am-4:30pm. The training will be held at Columbus Developmental Center in Franklin county.

To register, click the link to access Planet Reg: http://reg.planetReg.com/E6208284876492

If you have questions, please contact Lori Myers, lori.e.myers@dodd.ohio.gov.

New EI Forms: Additional Resources

Adobe Reader (the free version of Acrobat) allows you to extract pages from a document, but does not allow you to insert new pages to a PDF or combine files. However, there are third-party options.

Software
With a Google search you can find a variety of free PDF applications that have similar functions. Not all of them are reputable; these options are recommended:

- PDFsam: This open source program runs on all major operating systems, allowing you to merge PDF files, interactive forms, bookmarks, and more. https://pdfsam.org/
- PDFill PDF Tools: This no-frills program allows you to merge files, reorder pages, and format multiple pages at once. https://www.pdfill.com/pdf_tools_free.html

Browser-Based PDF Services
You can use an online PDF service and avoid downloading software. Sites like I Love PDF (https://www.ilovepdf.com/) or PDF Merge (www.pdfmerge.com) have free and easy merge tools.

Merging PDFs in Apple Preview (Mac Only)
Hold the Command key and click on multiple PDF files to select them. Then, right-click on any of the selected files and choose "Open With…" > "Preview." You can also drag the selected PDF files onto the Preview icon.

Operation Street Smart: July Registration Now Available!

In a recent Program Updates, we included a save-the-date flyer for "Operation Street Smart," an in-person training by undercover narcotics officers from the Franklin County Sheriff's office. This training was developed as a collaboration between D.A.R.E. and the Franklin County Sheriff's Special Investigations Unit. The goal is to provide current narcotics information on trends, terminology, paraphernalia and physiological effects of substance abuse.

There are two available sessions: July 10 and October 16. Both sessions will be held at the Columbus Developmental Center from 9:00am–12:00pm. Registration is now available for the July session. Click here to register on Planet Reg:

https://reg.planetreg.com/E6141147413688

Registration for the October session is coming soon.

If you have questions, please contact Lori Myers, lori.e.myers@dodd.ohio.gov.

Ouch! That Stereotype Hurts: Communicating Respectfully in a Diverse World

This interactive workshop on June 26 from 9:00am-12:00pm in Clermont county is based on the book by Leslie C. Aguilar and will demonstrate how just one person speaking up can inspire others to do the same. Participants will learn six specific techniques on how to deal with situations that can be awkward and damaging around the use of stereotypical and biased communication. Applicable to both the workplace and one's personal life, this workshop offers participants the understanding and skills needed to deal with our increasingly diverse world by promoting communication skills that promote inclusion and respect. You can learn more and register here:

http://events.r20.constantcontact.com/register/event?oeidk=a07egdcynpia2c966e5&llr=sux5mvc ab

This training has been approved for 3.0 hours of DS/EI supervisor and EISC/EISC supervisor continuing professional development units.