

April 29, 2025

MESSAGE FROM THE PART C COORDINATOR

We have a variety of updates for you today. I would particularly like to call your attention to the Early Intervention Service Coordinator (EISC) and EISC Supervisor credential extension update, state team updates, and the “Did You Know?” update that includes a reminder about requirements for transferred records.

Please feel free to reach out to me at Taylor.Hammond@childrenandyouth.ohio.gov with ideas, questions, or suggestions any time.

PROGRAM UPDATES

2025 Early Intervention (EI) Family Questionnaire

The 2025 EI Family Questionnaire will be underway soon. Like the past few years, most questionnaires will be distributed via email and collected online with Survey Monkey. DCY will continue to send questionnaires via mail if the primary caregiver identified in the Early Intervention Data System (EIDS) does not have an email address listed, the email address has been identified as invalid, or the parent has opted out of receiving inquiries from Survey Monkey. Additionally, the department will continue to translate the questionnaire into any language that has been identified as the primary language for at least five primary caregivers in the population receiving the questionnaire. All questionnaires in languages besides Spanish and English will also be distributed via mail.

DCY will host a webinar on May 13 from 2:00 pm to 3:00 pm to review the EI Family Questionnaire process and share tips for engaging families. Join the webinar using this [link](#). Please register [here](#) if you would like DCY to send you a calendar invitation for the event. We will send invitations the week prior to the webinar. We encourage anyone involved in the Family Questionnaire process to attend. DCY will also send an email with additional information and a list of questionnaire recipients around the time of questionnaire distribution.

May 1 Local Educational Agency Notification

As a reminder, the quarterly LEA reporting requirement is coming up at the end of the month. Under Ohio Administrative Code (OAC) 5180-10-02(L)(1)(a), the EI service coordination agency must notify the LEA (with parent consent) of children who will turn three within the next year by the first day of February, May, August, and November.

This report is available in the EI Data System (EIDS) in both Excel and PDF formats. You may use either version, but please remember the following:

- The May 1 LEA report must be run no earlier than April 21 and no later than May 1.
- It is expected that child information will be updated in a timely manner to ensure the LEA reports in EIDS are accurate.
- Only the sections of the report that are relevant to a particular LEA should be sent to that LEA, not the entire report.
- If you are unsure which LEA should be selected for a specific child, we encourage you to contact the relevant educational service center (ESC) for clarification. Contact information for all of the ESCs and public school districts, along with a map of districts, is available here:
<http://education.ohio.gov/Topics/Data/Ohio-Educational-Directory-System-OEDS>

This quarterly report must be provided to the LEAs no later than May 1. The report does **not** need to be submitted to DCY, but we encourage you to keep a copy for your records. If you have any questions, please contact Erin Hale at Erin.Hale@childrenandyouth.ohio.gov.

State Fiscal Year 2025 (SFY25) 45-Day Baseline Analysis

Activities related to the SFY25 45-day baseline compliance analysis are underway. Compliance data for the analysis were extracted on April 23. Applicable compliance inquiries will be sent to included counties by May 7 and will be due back to DCY May 22.

EISC and EISC Supervisor Credential Extension

Effective April 1, all active EISC and EISC supervisor credentials were extended by six months, with the updated expiration date reflected in the OPR profile in the Notification section. This extension allows additional time for completion of the required Principles of Service Coordination (POSC) modules. Modules 1, 2, and 6 are currently available for enrollment on [DODD MyLearning](#), with the remaining modules to be available by July 1. Please see Department of Children and Youth Memo 25-028 included in the April 29 edition of the Tuesday Times for more information.

EI State Team Updates

The EI state team added two new members on April 7. Brier Gallihugh joins us as the new EI Data Manager in the Data Analytics and Surveillance Bureau. Brier has a bachelor's degree in psychology with a minor in biology from Saginaw Valley State University and a master's in experimental psychology from Eastern Michigan University. He is currently a doctoral candidate in psychology at Ohio University and has a passion for understanding data. Brier has been married for nearly five years and

has a seven-month-old child at home. Outside of work, Brier is an avid sports fan.

Cory St. Myers is the new EI Program Consultant in the Early Childhood Practice Advancement Bureau. Cory has a bachelor's degree in psychology from the University of Findlay, with minors in Spanish and criminal justice administration. He began working in the EI field through the Hancock County Board of Developmental Disabilities, joining the EI team within the first couple of years and eventually transitioning into full-time Developmental Specialist work. During part of his time there, he also held certification as a PLAY Project Consultant. Cory has a passion for teaching, especially through the coaching model. He has been married since October 2019 and has a three-year-old son. In his spare time, Cory enjoys cooking, gaming with friends, and learning how to maintain and build things for his home.

Did You Know? – Requirement for Transfers

As outlined in OAC rule 5180-10-02 (P)(4), if a child in EI transfers to another county EI program in Ohio, the current EISC must provide an electronic or paper copy of child's EI record (including, but not limited to, all required forms and copies of evaluations, assessments, case notes, and any applicable medical records) within ten days of the request from the new county. The original EISC retains the original record but must provide a copy of the *entire* EI child record to the new county within this required timeframe.