



October 28, 2025

MESSAGE FROM THE PART C COORDINATOR

We have just a few updates for you today. See below for some important monitoring reminders.

Please feel free to reach out to me at Taylor.Hammond@childrenandyouth.ohio.gov with ideas, questions, or suggestions any time.

PROGRAM UPDATES

State Fiscal Year 2026 Transition Baseline

Activities related to the State Fiscal Year 2026 (SFY26) Transition Steps and Services and Transition Planning Conference (TPC) baseline analyses will begin soon. We will host a webinar on November 13 from 2:00 to 3:00 PM to review transition timelines and requirements, including documentation needed to verify compliance activities, as well as how to prepare for the process. Register [here](#) for the webinar. Group 2 counties will be included in the SFY26 transition baseline analysis, but we encourage all counties to attend. The SFY26 baseline compliance calendar, including a list of which counties are in each group, is available on the [Monitoring page](#) of the EI website.

November 1st LEA Reporting

As a reminder, the quarterly LEA reporting requirement is due at the end of the month. Under Ohio Administrative Code (OAC) 5180-10-02(L)(1)(a), the EI service coordination agency must notify the LEA of children who will turn three within the next year by the first day of February, May, August, and November. This report can be accessed in the EI Data System (EIDS) in both Excel and PDF formats. Either version may be used, but please remember the following:

- The November 1 LEA report must be run no earlier than October 22 and no later than November 1.
- It is not acceptable to physically change the LEA report before sending it to the school district, such as crossing names out or adding a name by hand. All changes must be made in EIDS.
- It is expected that child information will be updated in a timely manner so that the LEA reports in EIDS are accurate.
- Only the sections of the report that are relevant to a particular LEA should be sent to that LEA, not the entire report.

If you are not sure which LEA should be selected for a specific child, we encourage you to contact the relevant educational service center (ESC) for clarification. Contact information for all of the ESCs and public school districts, along with a map of districts, is available here: <http://education.ohio.gov/Topics/Data/Ohio-Educational-Directory-System-OEDS>. This quarterly report must be provided to the LEAs no later than Saturday, November 1. A copy of the report does not need to be submitted to DCY, but we encourage you to maintain a copy of the report in the event that it is needed at a later date for monitoring purposes. If you have any questions, please contact Erin Hale at Erin.Hale@childrenandyouth.ohio.gov.