



## Ohio Early Intervention System of Payments POLR Provider Overview

Early intervention builds upon and provides supports and resources to assist family members and caregivers in enhancing children's learning and development through everyday learning opportunities. The IFSP team identifies services that are designed to meet the developmental needs of an infant or toddler with a disability and the needs of the family to assist appropriately in the child's development. These services meet the standards of the state and are provided by qualified personnel in natural environments (e.g., home or community settings) to the maximum extent appropriate and are provided in conformity with an IFSP. For an overview of Ohio's Early Intervention Program refer to the following:

<http://dodd.ohio.gov/IndividualFamilies/MYday/Pages/Education-and-Development.aspx>

In order to provide an early intervention service, a provider must have a provider agreement with the Department of Developmental Disabilities and agree to the following:

- POLR providers must deliver early intervention services in accordance with the POLR provider agreement.
- Providers must receive a Letter of Approval from the Department before providing early intervention services.
- Providers who believe a child needs early intervention services should refer children to Help Me Grow (HMG) in the following manner:
  - Contact 1-800-755-GROW (4769) or
  - Submit a referral online <http://ohioearlyintervention.org/referral>
- Early intervention services must be provided in accordance with the Individualized Family Service Plan (IFSP), to include frequency, intensity, and duration. The IFSP for each child must be obtained from the service coordinator and must assist in forming your service strategy.
- Services must be provided in a natural environment (e.g., home or community settings) to the maximum extent possible
- The provider must retain records onsite for a minimum of six (6) years following payment for services.
  - Records relating to costs and supporting documentation for invoices
  - Records relating to work performed (e.g., progress notes, session notes, IFSP outcome being addressed)
- Services must be approved by POLR prior to services being provided. Parent(s) must provide a Letter of Approval (LOA) indicating services have been approved.
- Services are defined in the **Ohio Early Intervention System of Payments: Early Intervention Services** document found in this packet.

If you have any questions about becoming a POLR Provider, contact the Early Intervention Resource Coordinator at

Phone: 614-728-2155  
Email: [polr@dodd.ohio.gov](mailto:polr@dodd.ohio.gov)