

# Redetermination of Eligibility and Assessment during COVID-19

## Annual Redetermination of Eligibility

If the child was previously made eligible by...	Then...
A diagnosis on the list (Appendix C)	Child is eligible until age 3; move to assessment
A developmental delay of 1.5 SD or more in one or more domains as determined using approved evaluation tool	Child is eligible until age 3; move to assessment
A diagnosis on the form (EI-12)	Redetermine eligibility on EI-12, if possible. If the EISC cannot obtain a new EI-12 due to lack of access to the health professional, document attempts in case notes. Redetermination of eligibility will be waived and eligibility will be continued for one year. Follow EIDS data entry instructions below.
Informed Clinical Opinion (ICO)	Redetermine eligibility via evaluation <sup>1</sup> , if possible. If the family does not have access to video technology, document conversation in case notes. Redetermination of eligibility will be waived and eligibility will be continued for one year. Follow EIDS data entry instructions below.



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1. Refer to the [Completing EI Eligibility Process during State of Emergency](#)

## Redetermination of Eligibility and Assessment during COVID-19 continued

### Annual Assessment Process

If the family...	Then...
Has access to video technology	Complete the child assessment using observation and other methods (with PWN & consent on EI-02)  Complete the family assessment using an approved tool (with PWN & consent on EI-03)
Does not have access to video technology	Complete the child assessment using all available information (with PWN & consent on EI-02)  Complete the family assessment using an approved tool via audio-only technology (with PWN & consent on EI-03)



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# Early Intervention Data System (EIDS) Data Entry Instructions

If a service coordinator is unable to redetermine eligibility using the diagnosis on the form (EI-12) or a new evaluation during the state of emergency, DODD is extending eligibility for a year for these children. EIDS was not designed to handle this exception. In order to allow for the entry of the annual IFSP and subsequent IFSPs, please enter the eligibility extension as described below. If these instructions are not followed, you will be unable to enter the annual IFSP and any subsequent IFSPs.

Enter eligibility information under the "Diagnosis on the Form" when you cannot obtain the EI-12 **or** when you are unable to complete an evaluation for ICO.

- Select the domain(s) in which the child is expected to have a delay. "Yes" must be selected for at least one of the domains in order to save the page.
- Enter "COVID-19 Eligibility Extension" in the Diagnosed Physical or Mental Condition field
- Enter the date the child assessment was completed in the Documentation Obtained Date field

The screenshot shows the 'Diagnosis Detail' tab of the EIDS system. The 'Diagnosis Type' is set to 'Diagnosis on Form'. A red asterisk indicates a required field: '\*Based on the diagnosis, in which domains are delays expected?:' with a note '(At least one of the following domains needs to be answered "yes")'. Below this are five dropdown menus for 'Communication:', 'Social and Emotional:', 'Adaptive:', 'Cognitive:', and 'Physical:'. The '\*Diagnosed Physical or Mental Condition:' field contains 'COVID-19 Eligibility Extension'. The 'Diagnosis ICD-9 or ICD-10 Code:' field is empty. The '\*Documentation Obtained Date:' field is a date picker showing a blank date. The '\*\*Non-Compliance Reason:' field is a dropdown menu. At the bottom, there are two buttons: 'Add Note' and 'Save'. A legend at the bottom left explains the asterisks: '\* Indicates required field.' and '\*\* Indicates conditionally required field.'

DODD is aware that the eligibility data will be somewhat incorrect for the small group of children for whom you could not complete the redetermination of eligibility. However, following the above instructions will ensure that you are able to enter annual assessment data and IFSPs throughout the upcoming year and be able to track the children whose eligibility has been extended. If you have questions about EIDS data entry, please e-mail [EIDS@dodd.ohio.gov](mailto:EIDS@dodd.ohio.gov).